

Minutes of the Town of Newbold Town Board Finance and Regular Town Board Meeting held on Thursday, July 14, 2022

The Town of Newbold Town Board met on **Thursday, July 14, 2022** at 6:00 p.m. for the Town Board Finance meeting and Regular Monthly Meeting, at the Newbold Fire Station, 4588 Highway 47, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin. The following were in attendance: Chairman Dave Kroll; Supervisors, Jim Staskiewicz, Mike Sueflohn, Mike McKenzie and Dan Hess; Kim Gauthier, Clerk and Jodie Hess, Treasurer.

The finance meeting was called to order by Chairman Kroll at 6:00 p.m.

Budget Transfers and Approval of Disbursements:

Motion by Mr. McKenzie and Mr. Hess to approve the transfers from general fund to designated ARPA funds in the amount of \$141,982.89 and transfer from general fund to designated NORA funds in the amount of \$180 and general fund to VFD operating budget in the amount of \$2834.89 and general fund to road signs budget in the amount of \$200 and designated fire insurance dues to fire insurance dues budget in the amount of \$4967.25, as presented. Motion carried on a voice vote of all aye.

Motion by Mr. Hess and Mr. Sueflohn to approve the bills and disbursements, as presented. Motion carried on a voice vote of all aye.

Financial reports received including banking summary, cash status and designated funds reports, along with a report of budget vs y-t-d actual.

Adjourn finance meeting at 6:16 p.m.

Regular Town Board Meeting: Chairman Kroll called the regular meeting to order at 6:30 p.m., and led the pledge of allegiance. Clerk Gauthier verified the meeting was properly noticed on three town bulletin boards and included on the town website.

Public comment and communication whereby the Town Board may receive input on any matters raised by the public. None.

Approval of prior Town Board Meeting Minutes:

Motion by Mr. Sueflohn and Mr. Hess to approve the special town board meeting minutes of June 9, 2022 and June 23, 2022 and June 30, 2022 along with regular town board meeting minutes of June 30th and June 9th, as presented. Motion carried on a voice vote of all aye.

Monthly Town Assessor Report by Jef Muelver, Town Assessor. Mr. Muelver provided the board with a written report and indicated the town has \$8,147,600 of new construction in 2022 thus far. Discussion continues with committee and D.O.R. on sales and if used to establish equalized values in municipalities throughout the state. Mr. Muelver will provide more information on this and the data access continued discussion at the next board meeting.

Library Report by Newbold Representative: Petra Pietrzak, Library Representative was present and supplied the board with a report of activity in both verbal and written format. The 2023 library budget discussion has begun, a food wagon distribution is provided at the library on Thursday's throughout the summer, a state-wide ILS upgrade will be integrated and summer programming is once again very well attended.

County Board of Supervisors Report: Mr. Roach and Mr. Winkler were excused and absent.

Monthly report of terrestrial invasive species activity by Newbold representative. Kathy King, Newbold Representative and Rosie, WHIP were present. Ms. King informed the board she will be moving out of the area and thanked the town for all the efforts in support of TIS. Ms. King asked that education in Newbold continue and noted Rosie is willing to continue the efforts under the Headwaters organization. Rosie noted Newbold has led the tri-county area in plans, remedies and education through grant work in the last few years. The Town of Newbold has many accomplishments in this area including brochures mailed to every property owner, information on the website, the first boot brush station was installed at the disc golf course in Newbold, a thistle population was treated near course hole #6, and road crew received education on priority areas along right of ways in Newbold. Rosie asked the board to consider continued support and resources in the future.

Discussion and action on Oneida County Zoning Requests, Plan Commission and Citizen Zoning Requests, if any along with Plan Commission Chairman's Report. Mr. Suefloh, Chairman indicated the commission met on July 7th and reviewed a permit application along with a review and discussion on the proposed town hall project with no concerns.

Administrative Review application (ARP) for Joseph Anderson, applicant and owner to rent the cabin nearest the water as a tourist rooming house for less than 30 consecutive days on the following described property; Part of Govt. Lot 2, Section 8 T39N, R8E, PIN #NE-1007-6, 6996 Pickerel Lake Rd, Town of Newbold.

Mr. Suefloh noted the plan commission reviewed the application and recommended approval subject to the eleven conditions on page two of the county application. *Motion by Mr. McKenzie and Mr. Staskiewicz to recommend approval of the Anderson tourist rooming permit based on the recommended conditions in the application. Motion carried on a voice vote of all aye.*

Continued discussion and action on Liquor License Renewal Applications and New Liquor License Application for Woodpecker Bar & Grill II, LLC.

Motion by Mr. Suefloh and Mr. Hess to approve the liquor license renewal application of MACKZ Hideaway as presented. That motion carried on a voice vote of all aye.

Motion by Mr. Suefloh and Mr. Hess to approve the liquor license renewal application of KAIG Stand/Karen Ives, as presented. That motion carried on a voice vote of all aye.

No action on the application for Woodpecker Bar & Grill II, LLC, new owner Mr. Huempfer as the owner has not contacted the town nor provided proof of ownership. The Clerk indicated she had not heard from Mr. Huempfer if the sale of the property had gone through. The current owner is licensed and agent, Mike Haughstreiter. The board agreed a provisional license could be issued if requested by Chairman approval.

Discussion and possible action on Town Hall Project and update on project bidding process, and interior/exterior furnishings, parking lot, lighting, any further electrical matters, etc.

Update included Mr. McKenzie will have continued discussion with the DOT on permits. The bidding notice went to the newspaper for publication beginning July 19th.

Discussion and action on quotes for confidential document disposal.

The Clerk noted the quote received from North Star Restoration. Mr. McKenzie is working on obtaining a second quote and the Clerk is working with the Historical Society on the inventory list when available. Table until next meeting.

Discussion and action on town shop exterior painting.

Mr. Fetzer received a quote presented at the last meeting in the amount of \$35K for the painting project and has since obtained a second quote in the amount of \$16,920 and a third option to utilize the McNaughton Correctional facility with the road crew obtaining supplies and preparation of the building as discussed. The facility may be available by September with Mr. Plautz doing the tuck pointing prior to painting for the town. The estimate for paint and supplies at \$7,000 and approximate labor of \$1,000. *Motion by Mr. McKenzie and Mr. Hess to pursue the McNaughton prison staff to do the painting of the shop as described. Motion carried on a voice vote of all aye.* The Chairman would like updates on the cost as this progresses.

Discussion and action on Crack Sealing of Town Roads.

Mr. Fetzer indicated routing and sealing is needed in areas on Wendt Road, Black Lake Road, Wildwood and Warner Drives, Townline Lake Road, Lake Shore Drive and sections of Lake Mildred Road. Estimates received from Fahrner at \$31,776 and Pitlik & Wick at \$15,694 and Superior Sealers at \$8,707. Any other additional area would cost \$235/pound of materials.

Motion by Mr. McKenzie and Mr. Sueflohn to authorize crack sealing work to be done by Superior Sealers in the amount of \$8707, as discussed. Motion carried on a voice vote of all aye.

Discussion on looking at a section of Spider Lake Road also.

Discussion and action on Bartender/Operator License Application(s).

Clerk Gauthier presented renewal applications from Mr. Powell, Mr. Mohr and new application from Ms. McGee. *Motion by Mr. Hess and Mr. Sueflohn to approve the bartender applications of Eric Powell and Todd Mohr and Kristi McGee, as presented. Motion carried on a voice vote of all aye.*

Discussion and possible action on 501(3)(c) status of the town.

Mr. Hess asked for this item to be tabled until further notice.

Discussion and action on Fundraising/Sponsorship Program.

Mr. Hess presented the Newbold Town Hall project fundraiser agreement to the board through the Community Foundation of North Central Wisconsin, Inc. *Motion by Mr. Kroll and Mr. Sueflohn to approve the fiscal sponsorship agreement as presented and sign the document necessary to move forward with fundraising. Motion carried on a voice vote of all aye.*

The foundation will provide information to donors and obtain a fee of five percent on donations over \$250. The town board agreed to put a mailer together and establish a link on the website as provided by the foundation. Clerk Gauthier asked if donations will go towards specific aspects of the project or general donation, as donors may be more inclined to donate to a specific area they are passionate about in the building.

Discussion and action on Firework permit for Spielbauer Fireworks and Fort Wilderness.

Clerk Gauthier provided a general application form submitted to the town by Spielbauer Fireworks on behalf of Fort Wilderness for a display scheduled for September 10, 2022, over Spider Lake. Mrs. Gauthier noted the request meets the requirements of the ordinance and materials will be cleaned up and removed from the surface water noting materials are biodegradable per the fireworks company. *Motion by Mr. Staskiewicz and Mr. McKenzie to approve the Spielbauer fireworks permit for Fort Wilderness as presented. That motion carried on a voice vote of all aye.*

Administrative review and action, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

Next town board meeting scheduled for July 28, 2022. Agenda items need to be to the Clerk no later than Thursday morning of July 21st. Mrs. Gauthier noted the work done at all parks by Northland Pines School and a thank you letter will follow.

Public Comment Period. David Schmitz commented in agreement with Mrs. Gauthier's comment about fundraising should be available for specific items of the town hall project. He also asked for building plans to be made available to the public.

Adjournment. *The meeting adjourned at 7:53 p.m., with no objections.*

Respectfully Submitted by
Kim Gauthier, Newbold Town Clerk