

## **Minutes of the Special Town Board Meeting held on Tuesday, July 12, 2022**

The Town of Newbold Town Board, met on Tuesday, July 12, 2022 at 3:00 p.m., for a Special Town Board Meeting at the Newbold Fire Department, 4588 Hwy 47, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin.

The following were in attendance: Chairman Dave Kroll, Supervisors, Dan Hess, Mike Suefloh, Mike McKenzie, Jim Staskiewicz and Clerk, Kim Gauthier. Absent and excused was Treasurer, Jodie Hess. Also present was Public Works Director, Mark Fetzer and Devin Flannigan, Keller, Inc. and one citizen member.

Chairman Kroll called the meeting to order at 3:00 p.m., and verified the agenda was properly noticed to the public.

**Public Comment.** None.

### **Discussion and action on town hall project with Keller, Inc. staff and review plans and bidding process and any other interior or exterior finishing's and updates on the building process.**

Questions raised by the board included the parking lot configuration proposed by Keller, Inc. The current proposal includes an adjustment to the grade on the east side of the existing parking lot and repaving. It was decided by the board to see how the project comes in financially before additional parking is included along the highway grassed area.

Question raised if east side proposed door near the well is staying in the plans. Board decision by majority to keep the door in the plans.

Question raised if the front access should include ADA accessibility push button at approximately \$10,000. The clerk noted if no push button is available for election accessibility, then a door bell must be installed. Board decision that the push button is a high financial priority and should be included in the plans as an alternate item.

Discussion on deposit box or security slot outside building to drop inside the clerk's office. Board decision to include in the plans.

Discussion on lettering outside "Newbold Town Hall", to be new lettering similar to what is currently on the existing building.

Discussion by Mr. Flanigan on mason work to possibly include winter conditions in the financials which may need an increased amount. Board decision to include winter conditions in the plans.

Discussion on water fountain on exterior facing the playground. Board decision to rough it into the building for future installation.

Discussion on bid notice, proof and update changes as discussed and amended. Board decision to notice the River News, Lakeland Times, Star Journal and contractor outlets noted by Keller, Inc. The clerk will publish in local papers by July 19<sup>th</sup>. Mr. Flanigan presented a pre-qualification form to the board for review. *Motion by Mr. Suefloh and Mr. Hess to accept the pre-qualification form by Keller, Inc. as presented. Motion carried on a voice vote of all aye.*

Discussion on temporary job trailer to light the flagpole during construction. Discussion on access to parking during future elections noted by the Clerk. Discussion on furniture options presented. Board decision to wait on furniture selection until fall and more information received on pricing and where bids come in on the project. Discussion and selection of exterior masonry and siding colors. Mr. Flanigan noted the existing well and septic are deemed sufficient. It was also noted the engineer's decision on connecting the existing generator at the fire station is deemed satisfactory. Other miscellaneous items of discussion include obtaining the last two WPS usage, an on-demand water heater was recommended to serve the whole proposed building and board questioned if a regular telephone can be used with the CAT6 system. Mr.

Flanigan will consult with the electrical engineer. It was noted demolition is proposed for August 29<sup>th</sup> or beginning of September. Any possible fire department training would need to take place by August 15<sup>th</sup>.

**Public comment.** Mark Fetzter asked if the board made a decision on floor drains in the bathroom design.

**Administrative Review and Action** if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

No further items discussed.

**Adjourned** at 5:00 p.m., with no objection.

Respectfully submitted by  
Kim Gauthier, Newbold Town Clerk