

Minutes of the Town of Newbold Town Board Regular Town Board Meeting held on Thursday, June 24, 2021

The Town of Newbold, Town Board, met on Thursday, June 24, 2021 at 6:30 p.m., for the Town Board Regular Monthly Meeting, held at the Newbold Town Hall, 4608 Apperson Drive, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin.

The following were in attendance: Chairman Dave Kroll, Supervisors, Bob Metropulos, Jim Staskiewicz, Mike McKenzie and Mike Sueflohn, Kim Gauthier, Clerk and Jodie Hess, Treasurer.

Chairman Kroll called the meeting to order at 6:30 p.m., led the audience in the pledge of allegiance and the Clerk verified the agenda was properly noticed to the public.

Public comment.

Carla Chropkowski, Newbold Library Representative commented on library activity, upgrade to the phone system and fundraising efforts for those upgrades. A report was also submitted.

Approval of prior town meeting minutes. *A motion was made by Mr. Metropulos and Mr. Sueflohn to approve the town board regular and finance meeting minutes of June 10, 2021, as corrected. That motion carried on a voice vote of all aye.*

Monthly report by Town Assessor, Jef Muelver. Agenda item tabled, as Mr. Muelver reported at the last meeting.

County Board of Supervisors report by Newbold Representatives. Mr. Winkler and Mr. Roach were absent and excused.

Volunteer Fire Department activity by Chief, Mark Fetzer. Report received. Chief Fetzer reported 9 fire calls and 11 first responder calls in the last month.

Monthly Report of Public Works Department activity by Public Works Director, Mark Fetzer. Report received and listed public works activity this month as preparing roads for single chip seal, rock removal from Pine Drive, town road patch work, storm damage and tree removal along with fixing washout areas, outdoor recreation storm damage, road way mowing, replacement of signs and posts, lawn mowing at the town hall, fire stations, parks, landings and NORA.

Monthly report of Newbold Outdoor Recreation Committee by Chairman Pete Cody. A written report was provided by Mr. Cody who indicated the committee last met on May 26th. Activity includes tree planting at NORA, gate safety caution sign placement on the bike trail, obtained pricing for a UTV and small tractor request, terrestrial invasive removal at NORA. Volunteer hours in the last month reported at 28.75 hours.

Discussion and action on Oneida County Zoning requests, Plan Commission and citizen zoning requests and chairman's report. Mr. Sueflohn indicated the commission will meet on July 1st with three tourist rooming applications coming before the commission, along with continued comprehensive plan work.

Discussion and action on Liquor License Applications for Lake Nokomis Cranberries; McNaughton Pub; KAIG Stand; Miller's Club 47. The Clerk presented application documents to the board from Lake Nokomis Cranberries for a Class A beer and liquor license renewal. The paperwork was filed with the town on June 8th, fees paid and no

concern on background check information obtained. The agent for Lake Nokomis Cranberries is Michael Zawistowski. *Motion by Mr. Suefloh and Mr. Staskiewicz to approve the Class A license application for Lake Nokomis Cranberries as presented. That motion carried on a voice vote of all aye.* An application is being submitted for a Class B license for winery and will be presented to the board the end of July.

Regarding the renewal for Baraboo State Bank / McNaughton Pub; the Clerk noted a new owner plans to close on the purchase of the former McNaughton Pub on June 25th. An application will come before the board at the end of July.

Chairman Kroll indicated the board will not be able to take action on the application for renewal for Miller's Club 47 and KAIG Stand, as the paperwork was filed with the Clerk on June 21st and Wisconsin Statutes provide that the application must be filed a minimum of 15 days prior to board action. The owners will be issued letters advising of such and reminding them that the current license expires at midnight on June 30, 2021. The applications will be reviewed at the July 8th town board meeting.

Discussion and action on Bartender – Operator License applications. Applications for renewal to operate at Lake Nokomis Cranberries were received from Marian Kotecki-Lynn, Nancy G. Smith, Michele A. Steinbach, Eileen A. Splitt, and Criste M. Branstiter. *Motion by Mr. Staskiewicz and Mr. Metropulos to approve the five applications for those listed to operate at Lake Nokomis Cranberries as presented. That motion carried on a voice vote of all aye.* Applications for renewal received from Joseph Schneider and Angela Wranik. Fees were not received. No other concerns. *Motion by Mr. Suefloh and Mr. Staskiewicz to approve the bartender applications of Joseph Schneider and Angela Wranik subject to fees being paid. That motion carried on a voice vote of all aye.*

Discussion and action on Town Terrestrial Invasive Species work with WHIP. Appointment of Kathy King as WHIP liaison for Newbold. Chairman Kroll noted there was previous discussion on the possibility of Ms. King's continued work with T.I.S. in Newbold, to which Ms. King has agreed to participate. *Motion by Mr. Metropulos and Mr. McKenzie to approve the appointment of Kathy King as the Newbold liaison working with WHIP on terrestrial invasive species. That motion carried on a voice vote of all aye.* Ms. King informed the board and public of the possibility of "knotweed" in the area and future intervention plans with WHIP and Oneida County.

Discussion and possible action on Town Shop and Town Hall Buildings. Mr. Staskiewicz asked that the town board have input into the direction of both buildings and noted the roof must first be addressed on the town hall before anything further is repaired. It was recommended that a roofing company submit a quote on a new roof. Previous input from Funktion Design was that a new neoprene roof has a 30 year life span. Mr. Staskiewicz recommends the whole road crew discuss the proposed shop design and have the designer work with the town on a revised design with a block structure. Mrs. Gauthier presented recommendations also and thanked Mrs. Cody and the late Mr. Hammer for the time both put into the project. Mrs. Gauthier noted the town board previously rejected the committee's recommendation to move forward with the original design and so recommends remodeling the town hall and consider an addition of an outdoor pavilion with a bathroom, utilize the grant funds available and fund without a tax increase to the citizens. As to the town shop, Mrs. Gauthier recommends construction of a new shop building that is scaled down in size and cost from the original proposal, hire Funktion Design to work with the town board and public works employees to come up with a design that works for all and take the

request to the electors. Mrs. Gauthier indicated the citizen comments continually heard during the process were to get it done and do it right the first time.

Mr. Metropulos recommends moving forward with one building at a time and not the 4.1 million projects previously proposed.

Mr. Sueflohn recommends town road crew involvement as to the shop configuration, but expressed concern in fixing up a town hall building that has compounded problems and should have been torn down years ago when this issue was previously discussed. Discussed supporting the committee's recommendation to get public works involved and make the shop a priority for the safety of the road crew.

Mr. McKenzie commented on the problems presented due to the lack of maintenance when there is a problem, it should be fixed. Sighting the fire department building as an example of decay and maintenance needs due to lack of gutters on the building. Recommendation to have an electrician look at electrical concerns and to the proposals, look at other options since the original proposals are no longer an option.

Mr. Kroll recommends annual building inspections and schedule a meeting to discuss ideas with public works. It was agreed to meet on July 9th at 9:00 a.m. and bring in Funktion Design at a later time. Mr. Kroll noted contact with Mr. Verdoorn regarding grant funds awarded to the town can wait for a few months and do not need to be relinquished at this time.

Discussion on proposed tax bill example prepared by the Treasurer as asked by the Building Committee for clarification on the percentage of increase had the 4.1 million projects gone forward. It was decided to wait on publishing that information, as it is irrelevant to the current direction the town is taking and numbers would change.

Approval and Payment of any bills and/or funds adjustments.

A motion was made by Mr. Staskiewicz and Mr. Sueflohn to approve transfers from the general fund to Designated NORA in the amount of \$145.71 and general fund to Transportation Supplies and Repair in the amount of \$768.32 and from Designated NORA to general fund due to a budget reporting error from 2020 in the amount of \$8,000; and from general fund to Designated bike path in the amount of \$300. That motion carried on a voice vote of all aye.

A motion was made by Mr. Staskiewicz and Mr. McKenzie to approve bills and disbursements as presented. That motion carried with on a voice vote, all ayes.

Financial reports received from the Treasurer.

Administrative review and action, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

Next town board meeting is July 8, 2021.

Chairman Kroll provided an email for citizen request to discuss rescinding rezone petitions #3-2021 and #4-2021, as read and asked if any board member would like this on a future agenda.

Mr. Sueflohn indicated he would like to allow the citizens to comment on any matter.

Mrs. Gauthier presented email request from a citizen to consider other means of informing the public of town activity. Chairman Kroll asked that the board also discuss if sub-committees continue to be needed, including Plan Commission and Building Committee and Outdoor Recreation.

Public comment and communication period per Wisconsin statutes whereby the town board may receive input on any matter raised by the public.

Pete Cody commented that the NORA collection box amounts should be reported. Mr. Cody also asked that any questions as to the outdoor recreation committee be directed to him and

any questions to the continued need be discussed with him. He also commented on the erosion of the blocks at the fire department and recommended gutters be placed on the building and that all buildings be reviewed for maintenance needs by a professional every two years.

The meeting adjourned at 8:01p.m., on a motion made by Mr. Metropulos and Mr. McKenzie, with no objection.

Respectfully submitted by

Kim Gauthier, Town Clerk