

## **Minutes of the Town of Newbold Town Board Finance and Regular Town Board Meeting held on Thursday, March 10, 2022**

The Town of Newbold Town Board met on **Thursday, March 10, 2022** at 6:00 p.m. for the Town Board Finance meeting and Regular Monthly Meeting, at the Newbold Fire Station, 4588 Highway 47, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin. The following were in attendance: Chairman Dave Kroll; Supervisors, Jim Staskiewicz, Mike Suefloh, Mike McKenzie and Dan Hess; along with Kim Gauthier, Clerk and Jodie Hess, Treasurer.

The finance meeting was called to order by Chairman Kroll at 6:00 p.m.

### **Budget Transfers and Approval of Disbursements:**

*Motion by Mr. Staskiewicz and Mr. Hess to approve the transfer from general fund to the following fire department operating budget of \$50; to designated fund- NORA of \$8; to public landings budget of \$1,000 and from designated town shop to garage operating budget of \$1,300. That motion carried on a voice vote of all aye.*

*Motion by Mr. Staskiewicz and Mr. McKenzie to approve bills and disbursements as presented. That motion carried on a voice vote of all aye.*

**Financial reports** received which included the banking summary, cash status and designated funds reports, along with a report of budget vs y-t-d actual. Treasurer, Jodie Hess mentioned the total available funds from American Rescue Plan Act (ARPA) and town hall designated equals approximately \$330,000 total for possible use towards town hall construction.

The finance meeting adjourned at 6:15 p.m., with no objections.

**Regular Town Board Meeting:** Chairman, Kroll called the meeting to order at 6:30 p.m., and led the pledge of allegiance. The Clerk verified that the meeting was properly noticed to the public.

**Public comment and communication whereby the Town Board may receive input on any matter raised by the public.** None.

### **Approval of prior Town Board Meeting Minutes:**

*Motion by Mr. Suefloh and Mr. McKenzie approving the minutes of February 24, 2022, regular town board meeting. That motion carried on a voice vote of all aye.*

**Monthly Town Assessor Report by Jef Muelver, Town Assessor:** Mr. Muelver provided the board with a written report and noted on February 23<sup>rd</sup> the senate took up AB610 however, because of local official input no action was taken. However, SB210 was introduced to overturn the prior Walgreen decision. The 2022 real estate data was imported by the county.

**Library Report by Newbold Representative:** Tabled, as the library board has not met yet.

**County Board of Supervisors Report:** Mr. Roach was out of town. Mr. Winkler was present and discussed the county pursuit of broadband financial support and the recent social service help with an emergency response team to a fire at a senior housing unit.

**Discussion and action on Oneida County Zoning Requests, Plan Commission and Citizen Zoning Requests, if any along with Plan Commission Chairman's Report.** Mr. Suefloh, Chairman indicated the commission had no reviews in March. The next meeting is April 7<sup>th</sup>.

**Discussion and action on Town Hall preliminary costs projection and financing.**

Keller, Inc. presented costs projections for a new town hall building of \$1.4 to \$1.5 million and a remodel of the existing of a range from \$1.4 to \$1.65 million.

Goals were discussed with additional goals added as follows: town hall with usage for at least 50 years, office area for both Clerk and Treasurer with security measures in place, secure fire rated storage area for town records, room for closed session meetings to allow public to stay in the meeting room, ensure a sanitary environment for public and town officials to conduct town functions, public meeting space for over 100 people, accessible voting space for over 2,000 voters, adequate parking space for town functions, safe family access to the town park/playground and emergency shelter facility access.

Financing discussion that approximately \$330,000 of saved town funds could be utilized towards the project. The treasurer indicated the previous interest rate quoted was 2.95% at the local bank, however rates are increasing. If saved funds were applied to the costs projection, approximately \$1.1 to \$1.2 million would be borrowed, which equates to a range of \$13.00 to \$16.00 increase on the Newbold portion of the tax bill per a \$100,000 valued home, per year.

Keller presented an approximate timeline of events and construction. A more concrete dollar amount and timeframe can be presented when the engineers start drawing plans. The board agreed to schedule another meeting with Keller, Inc. to discuss further project options, concerns and firm up goals. Special board meeting scheduled for March 17<sup>th</sup> at 6:00 p.m.

**Discussion and action on Town Hall project with legal update and schedule special elector meeting.**

Discussion and information received from the town attorney and Wisconsin Town Association recommending a special meeting of the electors to vote on construction of a town hall. Proposal to present at the town annual meeting of April 19<sup>th</sup>, under Wisconsin S.S. 60.10.

*Motion by Mr. Hess, second by Mr. Staskiewicz to address construction of a town hall at the town annual meeting on April 19, 2022 at 7:00 p.m. That motion carried on a voice vote of all aye.*

**Discussion and update on Town Election Drop Box status and change in polling location to Fire Station.**

Clerk, Kim Gauthier advised the board that the town has removed the drop box at the town hall under the town's legal recommendation. The court case from Waukesha County specifies a municipal drop box for election ballots must be staffed. The town hall does not have someone staffed at that location and the town hall is currently closed due to levels of mold in the building.

**Administrative** review and action, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

Next town board meeting scheduled for March 31, 2022.

Special town board meeting to meet with Keller, Inc. on March 17, 2022, at 6:00 p.m. and again on March 31<sup>st</sup> at 6:00 p.m., prior to the regular board meeting. Mr. Sueflohn will chair the March 17<sup>th</sup> meeting in Chairman Kroll's absence.

Discussion on DOT infrastructure bills pertaining to road work. Grow North also has a grant writing opportunity coming up.

**Public Comment Period.** Jef Muelver mentioned he is working with another municipality in the process of a building project and they are estimating a \$1.6 million project, for 30 years at 4% interest will have a \$.29 increase on a \$100,000 valued property tax bill each year.

Joe Steinhage commented on the ice on town roads with a resident on Northshore needing a propane deliver but couldn't get the truck to the home. It was noted by the Clerk that matter was resolved right away today by Public Works.

**Adjournment.** *The meeting adjourned at 8:08 p.m., with no objection by the board.*

Respectfully Submitted by  
Kim Gauthier, Newbold Town Clerk