

Minutes of the Town of Newbold Town Board Finance and Regular Town Board Meeting held on Thursday, February 10, 2022

The Town of Newbold Town Board met on **Thursday, February 10, 2022** at 6:00 p.m. for the Town Board Finance meeting and Regular Monthly Meeting, at the Newbold Fire Station, 4588 Highway 47, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin. The following were in attendance: Supervisors, Jim Staskiewicz, Mike Sueflohn, Mike McKenzie and Dan Hess; along with Kim Gauthier, Clerk and Jodie Hess, Treasurer. Absent and excused, Chairman Kroll.

The finance meeting was called to order by Supervisor, Jim Staskiewicz at 6:00 p.m.

Budget Transfers and Approval of Disbursements:

Motion by Mr. McKenzie and Mr. Hess to approve the transfer from general fund to the following designated funds after Feb. tax settlement: to designated fire equipment \$46,583.03 and designated first responder \$3,327.35 and designated bridge fund \$1,330.94 and designated capital equipment \$32,608.12 and designated town hall renovation \$10,647.54 and designated town shop \$3,327.35. That motion carried on a voice vote of all aye.

Motion by Mr. Hess and Mr. Sueflohn to approve bills and disbursements as presented. That motion carried on a voice vote of all aye.

Financial reports received which included the banking summary and cash status and designated funds reports.

Discussion and possible action on building project financing options.

Clerk, Kim Gauthier indicated she and the Treasurer conducted research on borrowing funds ranging from \$750,000 to \$1.4 million on a potential town hall project, with 20 year financing option either locally or with the state land trust. Interest rates range from 2.95% to 4% currently. Treasurer, Jodie Hess projects an annual principal and interest payment ranging from \$73,000 to \$117,000 based on the figures projected.

The Clerk noted two possible options within the town budget for board consideration were increasing the tax levy each year by the principal and interest commitment or absorbing the yearly debt through the operating budget and reduce the amount placed in designated/reserve funds. The Treasurer provided data showing the amounts placed in designated/reserve fund areas over the past 12 years.

The Clerk indicated the town currently has no debt and the twenty-year fire station loan was paid off in 2020. The principal and interest on that loan equated to \$47,000 per year, which the board has placed in designated/reserve funds for the past two years. The total amount designated to reserve funds in the 2022 budget is \$147,000. The board received the information. No action. Further discussion will continue at the next board meeting.

The finance meeting adjourned at 6:33 p.m., with no objections.

Regular Town Board Meeting: Supervisor, Jim Staskiewicz called the meeting to order at 6:33 p.m., and led the pledge of allegiance. The Clerk verified that the meeting was properly noticed to the public.

County Board of Supervisors Report: The board allowed Mr. Jim Winkler to speak first, so he could leave to attend another commitment. Mr. Winkler noted the county sub-committee regarding tourist rooming rentals met for the first time today. A “waterfront property” article created by Land

Conservation is available to the public by contacting Oneida County. Discussion on rail transportation at the county level in an effort to address transporting oil into the northern portion of the state.

Public comment and communication whereby the Town Board may receive input on any matter raised by the public. Mr. Winkler indicated citizens have asked if a town hall is constructed, will office hours be established at the building to serve the public.

Approval of prior Town Board Meeting Minutes:

Motion by Mr. Sueflohn and Mr. McKenzie approving the minutes of January 27, 2022, regular and special town board meeting. That motion carried on a voice vote of all aye.

Monthly Town Assessor Report by Jef Muelver, Town Assessor: Mr. Muelver provided the board with a written report and noted the DOR overall assessment ratio is 97.82%, meaning the town is in compliance. Sales data was completed in January ahead of schedule, assessor school attendance focused on basis for equalized value. If interested, Mr. Muelver will put together a presentation on how the process works. Recent law changes recommend that all board of review members attend training each year.

Library Report by Newbold Representative: Tabled, as the library board has not met yet.

Discussion and action on Oneida County Zoning Requests, Plan Commission and Citizen Zoning Requests, if any along with Plan Commission Chairman's Report. Mr. Sueflohn, Chairman indicated the commission will call a meeting on February 17, 2022 for a review received by Oneida County. This will go before the town board on February 24th.

Discussion and action on Fire Department Fundraiser and alcohol sales at event.

Chief Fetzer indicated a fundraiser committee has requested to hold an ice-fishing event on March 5, 2022 at Two Sister's Lake, Young's Landing. A permit was received and approved by the Wisconsin DNR for the one day event with a maximum of 99 persons in attendance. The department is seeking board approval for the one day event along with approval to sell beer at the event on town property/boat landing. Chief Fetzer has worked with the Clerk to establish the alcohol sale rules allowed by statute and the DOR Bureau of Alcohol and no formal license is required for this event. *Motion by Mr. McKenzie and Mr. Hess to approve the fire department fundraising event as presented. That motion carried on a voice vote of all aye.*

Discussion and action on amendments to town fee schedule related to Plan Commission fees.

Mr. Sueflohn indicated the commission discussion on after-the-fact fees for administrative review permits when an applicant has violated the need for an initial permit. The town fee is \$100 and the county fee is \$250, however the county triples the fee to \$750 if violated. The commission proposed a town violation fee of \$300 if applied permit violation exist. *Motion by Mr. Hess and Mr. McKenzie to authorize a \$300 fee if violation occurs of administrative review permits after-the-fact. That motion carried on a voice vote of all aye.*

Discussion and action on bartender-operator's license applications.

Clerk, Mrs. Gauthier presented the board with bartender applications from Deena Butler, Erika Koniar, Paul Koniar, Michelle Alexander and Paul Turcotte.

Motion by Mr. Hess and Mr. McKenzie to approve the license for Deena Butler. That motion carried on a voice vote of all aye. Motion by Mr. Sueflohn and Mr. McKenzie to approve the license for Erika Koniar. That motion carried on a voice vote of all aye. Motion by Mr. Hess and Mr. Sueflohn to approve the license for Paul Koniar. That motion carried on a voice vote of all aye. Motion by Mr. Hess and Mr. McKenzie to deny the license for Michelle Alexander based on no proof of compliance with the responsible beverage server course. That motion carried on a voice vote of all aye. Motion by Mr. McKenzie and Mr. Sueflohn to approve the license for Paul Turcotte. That motion carried on a voice vote of all aye.

Administrative review and action, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

Next town board meeting scheduled for February 24, 2022 and a special town board meeting to meet with Keller, Inc. on February 17, 2022.

Mr. Fetzter indicated the fire department may be looking at purchasing a 2007 fire truck on the WI Surplus auction site at the King's Veteran Home and would like the board to consider a bid amount and discuss at the special meeting of February 17th due to the time sensitivity of the auction.

Public Comment Period. No further public comment.

Adjournment. *The meeting adjourned at 7:13 p.m., with no objection by the board.*

Respectfully Submitted by
Kim Gauthier, Newbold Town Clerk