

Minutes of the Town of Newbold Town Board Finance and Regular Town Board Meeting held on Thursday, January 13, 2022

The Town of Newbold Town Board met on **Thursday, January 13, 2022** at 6:00 p.m. for the Town Board Finance meeting and Regular Monthly Meeting, at the Newbold Fire Station, 4588 Highway 47, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin. The following were in attendance: Chairman Dave Kroll; Supervisors, Jim Staskiewicz, Mike Suefloh, Mike McKenzie and Dan Hess; along with Kim Gauthier, Clerk and Jodie Hess, Treasurer.

The finance meeting was called to order by Chairman Dave Kroll at 6:00 p.m.

Budget Transfers and Approval of Disbursements:

Motion by Mr. Staskiewicz and Mr. McKenzie to approve the transfer from designated funds NORA to NORA budget in the amount of \$1,000; transfer from general fund to public landings budget in the amount of \$3,000. That motion carried on a voice vote of all aye.

Motion by Mr. Hess and Mr. Suefloh to approve bills and disbursements as presented. That motion carried on a voice vote of all aye.

Financial reports received which included the banking summary and cash status and designated funds reports.

The finance meeting adjourned at 6:21 p.m., with no objections.

Regular Town Board Meeting: Chairman Kroll called the meeting to order at 6:30 p.m., and led the pledge of allegiance. The Clerk verified that the meeting was properly noticed to the public.

Public comment and communication whereby the Town Board may receive input on any matter raised by the public. None.

Approval of prior Town Board Meeting Minutes:

Motion by Chairman Kroll and Mr. Staskiewicz approving the minutes of December 9, 2021 with amendments. That motion carried on a voice vote of all aye. Mr. Suefloh abstained. Motion by Mr. Staskiewicz and Mr. McKenzie to approve the December 4, 2021, public hearing minutes as presented. That motion carried on a voice vote of all aye. Mr. Suefloh abstained.

Introduction and presentation of town building services by Boldt Construction. Matt Paulus, Casey DeMers and Dion Haase presented services available for planning and construction. No action taken.

Monthly Town Assessor Report by Jef Muelver, Town Assessor: Mr. Muelver provided the board with a written report and noted sales in Newbold increased in 2021 over 18% from the previous year. Assembly bill 630 update reported.

Mr. Muelver also mentioned for board information, the costs on a remodel project overall is approximately 60% above the costs of doing any new construction.

Library Report by Newbold Representative: Carla Chropkowski and Ruth Jaeger were present. Ms. Chropkowski provided a written report and mentioned the friends of the library bookstore sale is this Friday; fundraising for books thus far has reached over \$20,000; patrons may access "ancestry.com" for free at the library; a senior outreach program is delivering books in conjunction with the meals on wheels program.

County Board of Supervisors Report: Jim Winkler present to comment on county ordinance discussion continued on manure storage. A tourist rooming committee was formed and there are 21 county board seats up for election in April, with 13 members running opposed.

Discussion and action on Oneida County Zoning Requests, Plan Commission and Citizen Zoning Requests, if any along with Plan Commission Chairman's Report. Mr. Sueflohn, Chairman indicated there was no meeting in January.

Discussion and action on proposed land at Hwy 47 and Valley Court to be donated to the town. Mr. and Mrs. Ebben offered NE-239 to the town. This is a 0.8 acre wetland parcel. Mr. Fetzer indicated no need for additional road right-of-way or improvement needs in this area. No action taken by the board. Chairman Kroll will advise the land owner.

Discussion and possible action on town buildings and/or remediation next steps.

Clerk Gauthier asked to comment on a previously developed needs analysis by the former committee and presented a handout along with timeline on previous accomplishments. Mrs. Gauthier commented on the needs of the Clerk and Treasurer when meeting with the public and her belief that adding on offices to the east side of the fire station is not a viable, nor efficient option to public accessibility. Board discussion on needs of a basic functioning town hall and shop example of the Town of Pelican versus a new town hall building with future needs and growth in mind. Proposal by the chairman to consider moving forward with initial workup by Keller at a cost of \$1500. *Motion by Mr. Sueflohn and Mr. Staskiewicz to sign on with Keller, Inc. and begin the process they presented at the last meeting. That motion carried on a voice vote of all aye.* Chairman Kroll will schedule a meeting with Keller, Inc.

Discussion and action on CDBG grant utilization for town hall ADA bathroom remodel. Board discussion on the question at hand if the \$100,000 grant can be utilized and extended since the town will be moving forward on a town hall project. Chairman Kroll will email Oneida County with the question at hand.

Discussion and action on additions to the list of recommended election worker appointments. Clerk Gauthier indicated there are additional workers interested in working the polls and recommended approval of those provided. *Motion by Mr. McKenzie and Mr. Sueflohn to approve the additional poll workers presented by the Clerk. That motion carried on a voice vote of all aye.*

Discussion and action on bartender-operator license applications. The Clerk presented an application from Deena Butler, however the applicant did not meet the requirement for completion of the responsible beverage server course. *Motion by Mr. Sueflohn and Mr. Hess to deny the bartender application of Deena Butler. That motion carried on a voice vote of all aye.*

Discussion and action on Resolution 2022-01, polling site location and amendment to ordinance 1.07(2). Board action on establishing fire station one as the polling location to replace the town hall temporarily. *Motion by Mr. Sueflohn and Mr. McKenzie to approve resolution 2022-01 and ordinance 1.07(2), amendment as presented. That motion carried on a roll call vote of: Hess, aye; McKenzie, aye; Sueflohn, aye; Staskiewicz, aye; Kroll, aye.*

Discussion and action on Chapter 17, Town Comprehensive Plan adoption. *Motion by Mr. Sueflohn and Mr. Hess to approve amendments presented to Chapter 17, town comprehensive plan. That motion carried on a voice vote of all aye.*

Administrative review and action, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

Next town board meeting scheduled for January 27, 2022. Closed session will begin at 6:00 p.m. to discuss employee performance and 6:30 p.m., regular meeting.

Chairman Kroll announced the new “.gov” extension to the town website and email, as www.newboldwi.gov

Mr. Hess indicated his research on grants related to town projects/government was not fruitful and no sources found. WTA has another interpretation of the use of ARPA funds.

Chairman Kroll announced part-time public works employee, Tom Pierce resigned last week.

Public Comment Period

Dorothy Skye apologized for the request to chase grant sources. She also commented on the board is well grounded and supported in the fact that the town hall should not be remediated for many reasons. Additional comments on how the pandemic has changed processes but there is still a need for a polling place and offices for the Clerk and Treasurer. She noted that although weddings and funeral space may not be a priority and hybrid meetings may reduce the space needs.

Jim Winkler commented on lumberjack council grants available for conservation minded projects.

Jeff Muelver commented that the typical costs for construction is \$200/sq. ft. and Boldt is proposing \$195/sq. ft., which could easily be done with a 3,000 to 4,000 square foot construction.

Brad White applauded the clerk for her comments made tonight.

Adjournment. *The meeting adjourned at 9:05 p.m., with no objection by the board.*

Respectfully Submitted by
Kim Gauthier, Newbold Town Clerk