

## Minutes of the Town of Newbold Town Board Finance and Regular Town Board Meeting held on Thursday, November 8, 2018

The Town of Newbold Town Board met on Thursday, November 8, 2018 at 6:00 p.m. in open session for the Town Board Finance meeting and at 6:30 p.m., in open session for the Town Board Regular Monthly Meeting, at the Town of Newbold Town Hall, 4608 Apperson Drive and Highway 47, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin. The following was discussed:

Chairman Kroll called the **finance meeting** to order at 6:00 p.m. The following were in attendance: Dave Kroll, Chairman; Bob Metropulos, Jim Staskiewicz, Ed Hammer, Mike McKenzie, Supervisors; Kim Gauthier, Clerk and Jodie Hess, Treasurer.

Approval and payment of bills, receipt of financial reports and approval of fund adjustments presented.

*A motion was made by Mr. Staskiewicz and Mr. McKenzie to approve the transfer of \$524.00 from the general fund to designated Newbold Outdoor Recreation Area for donations and a grant, as presented. That motion carried on a voice vote of all ayes.*

*A motion was made by Mr. Hammer and Mr. Metropulos to approve the bills and disbursements as presented. That motion carried on a voice vote of all ayes.* The financial reports were received and will be filed with the Clerk.

The finance meeting was adjourned on a motion made by Mr. Staskiewicz and Mr. Metropulos at 6:15 p.m., with no objections. The Clerk requested an additional finance meeting which was scheduled for 6:15 p.m. on Tuesday, November 13<sup>th</sup> prior to the annual budget hearing.

The **regular town board meeting** was called to order at 6:30 p.m., by Chairman Kroll, who also led the audience in the pledge of allegiance. Clerk, Kim Gauthier verified the agenda was properly noticed to the public on all three town bulletin boards.

*A motion was made to approve the town board regular meeting minutes of October 25, 2018, by Mr. Metropulos and Mr. Hammer. That motion carried on a voice vote of all ayes.*

**County Board of Supervisors report** by Newbold Representatives. Mr. Winkler was absent and excused. Mr. Metropulos noted there was no current county meeting to report on.

**Town Assessor report** by Mr. Jef Muelver. Mr. Muelver presented a written report of activity. The report is on file in the Clerk's office.

Discussion and action on Oneida County Zoning requests, **Plan Commission** and citizen zoning requests and chairman's report.

Discussion and action on Preliminary 2-lot access and utility review subdivision of Dennis Chapman owner and Genisot & Associates, surveyor for property located at 6712 County Highway K, Section 32, T37N, R8E, Pin NE 351, Town of Newbold. Mr. Hammer indicated the commission recommends approval pending payment of the review fee of \$200. *A motion was made by Mr. Hammer and Mr. McKenzie to recommend approval of the preliminary two lot access and utility of Dennis Chapman, as described pending payment of the town fees. That motion carried on a voice vote of all ayes.*

Discussion and action on Preliminary minor land division of Pt. Gov. Lot 3 and part of SE NW, Sec. 29-37-8, specifically a driveway proposal by the Estrabrook family, represented by Genisot & Associates. No action was taken at this time by neither the commission nor town board.

Discussion and action on request to adopt a resolution for placement of two **slow-no-wake buoys on Pickerel Lake** in the channel. Chairman Kroll provided the board with a draft ordinance with the language proposed back in 2003. It was noted that the town board received correspondence from approximately thirty property owners opposing the proposal of buoys in the channel. Pictures were presented by Ms. Nancy VerKluin and Mr. and Mrs. Green, along with signatures of some 72 property owners in favor of the buoys. Also submitted to the board by Josh Rankin, was signatures of those objecting. After much town board discussion, it was concluded that the board recommend new ordinance language if this is to move forward, however, not at this time. The town board agreed that the Pickerel Lake Association should take action on this request either for or against the buoys prior to the town taking action. It was also recommended that those on the lake consider other possible solutions such as identification markers near shore land or sandbar areas in the channel and come together to discuss possibilities. The board also requested additional time to look at the information presented. Chairman Kroll noted that the photographs submitted to the board indicate enforcement issues which would warrant a request for extra patrol by the Oneida County Sheriff's Office, which the Chairman agreed to request in the spring. *A motion was made by Mr. Hammer and Mr. McKenzie to not take action on the draft ordinance at this time, nor take the ordinance to a public hearing. A roll call vote was taken with Mike McKenzie, aye; Ed Hammer, aye; Jim Staskiewicz, aye; Bob Metropulos, aye; Dave Kroll, aye. The motion carried.*

Discussion and action on purchase of Newbold Fire Department **breathing apparatus** (SCBA). Chief Fetzer indicated the VFD members voted to approve purchasing fifteen apparatus' at an amount of \$138,730.00 with all needing replacement at this time. Chief Fetzer proposed the funds come out of the VFD Equipment fund. *A motion was made by Mr. Staskiewicz and Mr. Metropulos to approve purchasing fifteen air packs in the amount of \$138,730 as presented. That motion carried on a voice vote of all ayes.* The board recommends Chief Fetzer dispose of the old packs as he sees fit.

Discussion and action on **purchase of Newbold Fire Department UTV and sale** of current UTV. Chief Fetzer indicated the VFD would like to replace the current ATV/UTV with a UTV, so to be able to transport more people than they are currently able to. The VFD proposes to purchase a new UTV with picnic donation funds in the amount of \$26,200. *A motion was made by Mr. Metropulos and Mr. McKenzie to approve the purchase of a UTV by the Volunteer Fire Department using picnic donation funds in the amount of \$26,200. That motion carried on a voice vote of all ayes. A motion was made by Mr. Staskiewicz and Mr. McKenzie to approve disposal of the old UTV by Chief Fetzer with the funds going into the picnic fund. That motion carried on a voice vote of all ayes.*

Discussion and action on **bartender license** application of Kelly L. O'Hare. Clerk Gauthier presented the application and background information and also noted the fees were paid and sufficient training had been obtained by the applicant. *A motion was made by Mr. Hammer and Mr. Staskiewicz to approve the bartender license of Kelly O'Hare, as presented. That motion carried on a voice vote of all ayes.*

Discussion and action on revisions to the Town of Newbold **Public Works Employee Handbook**. Revisions indicated in the handout provided, include the 2019 rates of pay. *A motion*

*was made by Mr. Metropulos and Mr. Staskiewicz to approve the employee handbook revisions, as presented. That motion carried on a voice vote of all ayes.*

Discussion and action on **Contract with the City of Rhinelander** to provide One & Two Family Dwelling Inspections. The contract was provided to the town for review. Assessor Muelver noted that he would like the City to share data with him and/or the town. *A motion was made by Mr. Staskiewicz and Mr. McKenzie approving the contract with the City of Rhinelander to provide inspections as described. That motion carried on a voice vote of all ayes.*

**Administrative** review and action, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

The next town board meeting is December 13, 2018. The town board agreed to cancel the Nov. 29, 2018 meeting unless otherwise needed. The annual budget hearing is Tuesday, November 13<sup>th</sup>.

Mr. Hammer indicated the T.I.S. grant project presentation was very well received and the town has data in possession.

**Public comment** and communication period per Wisconsin statutes whereby the town board may receive input on any matter raised by the public. No further comments received.

**Adjournment.** *The meeting adjourned at 8:02 p.m., on a motion made by Mr. Metropulos and Mr. Hammer with no objection.*

Respectfully submitted by Kim Gauthier, Town Clerk