

## **Minutes of the Town of Newbold Town Board Finance and Regular Town Board Meeting Held on Thursday, July 13, 2017**

The Town of Newbold Town Board met on Thursday, July 13, 2017 at 6:00 p.m. in open session for the Town Board Finance meeting and at 6:30 p.m., in open session for the Town Board Regular Monthly Meeting, at the Town of Newbold Town Hall, 4608 Apperson Drive and Highway 47, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin. The following was discussed:

Chairman Kroll called the meeting to order at 6:00 p.m. The following were in attendance: Dave Kroll, Chairman; Bob Metropulos, Jim Staskiewicz, Ed Hammer, Mike McKenzie, Supervisors; Kim Gauthier, Clerk and Jodie Hess, Treasurer.

Approval and payment of bills, receipt of financial reports and approval of fund adjustments. *A motion was made by Mr. Hammer and seconded by Mr. Staskiewicz to approve transfer of from the general fund to outdoor recreation area donations in the amount of \$181.00; and general fund to fire department budget in the amount of \$2,457.78; and designated NORA funds to NORA budget in the amount of \$12,559.94, as presented. That motion carried on a vote of all ayes and zero nays. A motion was made by Mr. Staskiewicz and seconded by Mr. Metropulos to approve the payment of bills and disbursements as presented. That motion carried on a vote of all ayes and zero nays.* The financial reports were received and will be filed by the Clerk.

*A motion was made to adjourn the finance meeting at 6:15 p.m. by Mr. Staskiewicz and Mr. Hammer.*

The regular town board meeting was called to order at 6:30 p.m., by Chairman Kroll, who also led the audience in the pledge of allegiance. Clerk, Kim Gauthier verified the amended agenda was properly noticed to the public.

*A motion was made to approve the town board meeting minutes of June 22, 2017, by Mr. McKenzie and Mr. Hammer. That motion carried on a vote of all ayes and zero nays.*

County Board of Supervisor's report by Newbold representatives. Jim Winkler was absent and excused. Mr. Metropulos noted there was no meeting in July.

Monthly Rhinelander District Library Report by Newbold Library Representative. Jane Roe was present and reported the library board is receiving bids on repairs to the north wall of the building. Ms. Roe indicated there have been over 10,000 people participating in summer programs at the library thus far.

Discussion and action on Oneida County Zoning requests, Plan Commission and citizen zoning requests, if any. Nothing to report.

Discussion and action on proposed ordinance amendment to Chapter 7, Traffic Code, as it relates to 7.10, All Terrain Vehicles. Chairman Kroll drafted proposed ordinance language as presented and read for board discussion and consideration. After further discussion, it was decided to move to the next step of holding a public hearing on the ordinance amendment as presented. The date decided on is Saturday, September 9, 2017 at 10:00 a.m.

Discussion and action on request to consider placing a broadband tower at the Newbold/Sugar Camp town lines near Hwy O and D. This item was tabled, as the representative was not available.

Discussion and action on bartender/operator license applications. Town Clerk, Kim Gauthier provided a list of applicants, fees paid and background check information for the following: Andrew Enerson, Julie Enerson, Rachel Finney, Virginia Gross, Ashley Hull, Candace Johnson, Nancy Smith, Desiree Wattlelet. Ms. Gauthier noted Mrs. Gross had not paid the fee required and any approval should be pending payment. *A motion was made by Mr. Staskiewicz and seconded by Mr. Hammer to approve the bartender application for Virginia Gross pending payment of the fee. That motion carried on a vote of all ayes and zero nays. A motion was made by Mr. Hammer and seconded by Mr. McKenzie to approve the list of bartender applicants as presented by the Clerk. That motion carried on a vote of all ayes and zero nays.*

Discussion and action on Town Insurance Renewal with Burkhart-Heisdorf Insurance (aka McClone). Mrs. Gauthier presented the revised renewal premiums and information that changing the status of the 2002 Chevy light duty truck to fire use reduced the premium to an annual amount of \$52,669.00, which the Fire Chief uses during the course of his other duties as public works director. *A motion was made by Mr. Hammer and seconded by Mr. Metropulos to approve the town insurance renewal as presented at \$52,669/year including changing the vehicle status to fire use on the 2002 Chevy. That motion carried on a vote of all ayes and zero nays.*

Discussion and action on purchasing low-mow grass mix for the NORA site. Mr. Cody indicated that approximately 9,000 to 10,000 sq. feet would need covering at the recreation area. However, Mr. Cody indicated the recreation budget may be slightly over budget and could wait until September to seed. No action taken.

Discussion and action on purchase of culverts and plow blade cutting edge. Mr. Fetzer indicated he would like to purchase culverts to stock when needed. He received two quotes one from Frudenhault in the amount of \$4,740.90 and from Vohlm which was \$500 more. Mr. Fetzer indicated the amount may be slightly more for the addition pieces possibly needed and there is money available in the culvert budget. *A motion was made by Mr. Metropulos and seconded by Mr. Staskiewicz to approve the purchase of culverts as presented not to exceed \$6,000. That motion carried on a vote of all ayes, zero nays. A motion was also made by Mr. Staskiewicz and seconded by Mr. Hammer to replace carbide plow blades from McPherson in the amount of \$3,961.90, as presented by Mr. Fetzer. That motion carried on a vote of all ayes and zero nays.*

Discussion and action on request from Tri-County Domestic Violence Board to utilize the town hall one Sunday in August for a fundraiser. Mr. Metropulos indicated the organization would like August 13<sup>th</sup>. Mrs. Gauthier indicated in the past the board has waived the rental fee for certain non-profit organizations, but still required the \$100 deposit. *A motion was made by Mr. Staskiewicz and seconded by Mr. McKenzie to waive the rental fee for Tri-County and enforce the \$100 deposit. That motion carried on a vote of four ayes and zero nays and Mr. Metropulos abstained.*

Administrative review and action, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

The next town board meeting is July 27, 2017. Discussion on agenda items pertaining to West Nokomis Drive and Mr. Hammer's research on terrestrial invasive species grant information. The Clerk presented UW Extension training opportunities.

Public comment and communication period per Wisconsin statutes whereby the town board may receive input on any matter raised by the public. Citizen request to gravel the launch at Surf Drive, which resulted in a reminder that the town does not have a launch here, only a fire water pumping area. Citizen comment on the ATV/UTV language. Mr. Cody commented that concrete pouring begins tomorrow at the recreation area for disc golf tee pads. There was also a comment to the board to ensure town crew is provided with adequate safety vests when working in the town.

*The meeting adjourned at 7:30 p.m., on a motion made by Mr. Staskiewicz and Mr. Hammer with no objection.*

Respectfully submitted by Kim Gauthier, Town Clerk