

Minutes of the Town of Newbold Town Board Closed Session Meeting and Regular Town Board Meeting Held on Thursday, June 30, 2011

The Town of Newbold Town Board met on Thursday, June 30, 2011 at 5:45 p.m., part in closed session and part in open session and at 6:30 p.m., for the Town Board Regular Monthly Meeting, at the Town of Newbold Town Hall, Highway 47, North, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin. The following was discussed:

- Chairman, Dave Kroll called the meeting to order at 5:45 p.m. The following were in attendance: Dave Kroll, Chairman; Bob Metropulos, Jim Staskiewicz, Scott Eshelman and Mike Sueflohn, Supervisors; Kim Gauthier, Clerk. The Treasurer was absent. Mr. Kroll explained that due to recent communication regarding implementation of Act 10 and Act 32, of the State Budget Bill, the compensation package of the Public Works Director should not be discussed until the board has more information. There was no motion made to go into closed session. Therefore, the board went into recess at 5:50 p.m., until the regular scheduled town board meeting began.
- 6:30 p.m., Chairman Kroll called the regular town board meeting to order and led the audience in the pledge of allegiance. Mr. Fetzer verified that the amended agenda was properly posted and that an affidavit of such is on file.
- Approval of prior Town Board Meeting Minutes. *A motion was made by Mr. Staskiewicz and seconded by Mr. Eshelman to approve the June 9, 2011 minutes, as presented. That motion carried on a vote of five ayes and zero nays.*
- Discussion and action regarding construction specifications of the Patrick Drive Development. This agenda item was tabled until the July 14, 2011 town board meeting per the request of the property owner.
- Opening of Road Contractor bids. Sealed bids were opened and read. The following bids were received for the Hillside Court proposal: Pitlik and Wick total bid amount \$90,830.00 and Musson Brothers total bid amount \$73,613.00. The following bids were received for the Northwestern Drive proposal: Pitlik and Wick total bid amount \$188,315.00 and Musson Brothers total bid amount \$163,720.85. The bids were presented to the Public Works Director for review.
- Assessor's Report – Jef Muelver, Peterson Appraisals, Inc. Mr. Muelver provided the board with the report attached. Mr. Muelver noted the date set for the open book session is July 14, 2011 at 3:00 p.m. and the Board of Review is scheduled for August 18, 2011 at 4:00 p.m.
- Volunteer Fire Department Report – Chief Tom Waydick. Mr. Waydick provided the board with the report attached.
- Road Report – Mark Fetzer, Public Works Director. Mr. Fetzer presented the attached report. The board discussed the consideration of only approving a portion of the Hillside Court and Northwestern projects due to the remaining budget amount. Mr. Eshelman also asked that Meadow Drive be considered, as it is in poor condition. The board discussed 2012 budgeting

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challenges and the need to be cautious in spending down the transportation reserve fund. *A motion was made by Mr. Staskiewicz with no second, to approve the bid for Northwestern Drive from Hwy 47 to Forest Lane (part A) and award the project to Musson Brothers. That motion failed for lack of a second. A motion was made by Mr. Eshelman and seconded by Mr. Staskiewicz to table action on awarding bids for Northwestern Drive and Hillside Court and have the Public Works Director draft bid specs for a portion of Hillside Court and Meadow Drive. That motion carried on a vote of five ayes and zero nays.*

Chairman Kroll asked that the board consider having himself and Mr. Fetzer work together on preparing and approving the bid specs for the sake of speeding up the process. *A motion was made by Mr. Eshelman and seconded by Mr. Sueflohn to authorize Mr. Kroll and Mr. Fetzer to approve bid specs on the above projects. That motion carried on a vote of five ayes and zero nays.*

Mr. Fetzer also noted that McLaughlin Lane connects with Meadow Drive and should also be considered in the proposal. *A motion was made by Mr. Eshelman and seconded by Mr. Staskiewicz to include McLaughlin Lane in the bid specs for Meadow Drive. That motion carried on a vote of five ayes and zero nays. A motion was made by Mr. Metropulos and seconded by Mr. Sueflohn to add Meadow Lane and Pineview Drive to the bid specs and authorize Mr. Kroll and Mr. Fetzer to approve those specs. That motion carried on a vote of five ayes and zero nays.*

Mr. Fetzer also reported that there is need of a culvert replacement on McNaughton Road. The town board agreed that this repair/replacement should be continued at an estimated cost of \$3000. Mr. Fetzer also informed the town board of the need to replace a tailgate cross conveyor on one of the trucks. Mr. Fetzer presented two estimates for this replacement. Chairman Kroll asked that Mr. Fetzer and the clerk check with the insurance company to see if this is a covered item. *A motion was made by Mr. Metropulos and seconded by Mr. Eshelman to authorize Mr. Fetzer to decide on either the \$5600 Swenson or the \$4900 Monroe conveyor after looking at the units, with authorization up to \$5600 for replacement. That motion carried on a vote of five ayes and zero nays.*

Mr. Kroll also noted that the culvert on Apperson Drive is plugged due to a beaver and asked that Mr. Fetzer contact the contracted beaver management personnel to work together on opening this culvert.

- **Bartender/Operator License Applications.** The clerk received four additional applications for bartender licenses from Christina Hjortland, Anita Hedrington, Renee Platek and Ronald Platek. *A motion was made by Mr. Staskiewicz and seconded by Mr. Metropulos to approve the additional four persons named to receive bartender licenses. That motion carried on a vote of five ayes and zero nays.*
- **Oneida County Fair Sponsorship.** The board received a request for a donation to sponsor the upcoming fair. The town board took no action.
- **Bids regarding the town hall energy audit recommendations.** Bids were not received. The board will discuss at the next town board meeting.
- **Town Hall Rental Fees** were discussed and the following recommended: One time use \$75 for four hours or \$100 per day; Weekly use \$50 for four hours or \$80 per day; Kitchen use

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additional \$30. A deposit fee of \$100, to be returned within thirty days subject to inspection. Fees are double for non-residents/non-taxpayers.

A motion was made by Mr. Sueflohn and seconded by Mr. Staskiewicz to request that the rental fees of the town hall be adjusted to the amounts discussed with a sixty day grace period for current contracts and an effective date of September 1, 2011. That motion carried on a vote of five ayes and zero nays. A motion was made by Mr. Sueflohn and seconded by Mr. Staskiewicz to remove number four (community organizations...) from the rental fee contingencies. That motion carried on a vote of five ayes and zero nays.

- Plowing of private roads. Mr. Eshelman presented figures obtained from the Treasurer. The board discussed the fees and costs to the town of plowing private roads. The Public Works Director indicated the fees cover the costs. The Chairman asked if any board member would like to cease plowing private roads. The board took no action.
- Discuss and act on Oneida County Zoning Requests, Plan Commission and Citizen Zoning requests, if any and Chairman's Report. Mr. Metropulos indicated he had nothing new to report.
- County Supervisors' Report. Mr. Rudolph was present and gave a report on what is happening at the County Board level.
- Town Lakes Committee Report – Mr. Eshelman had provided the town board a report prior to the meeting which is attached.
- Vouchers and/or bills were presented to the Board for approval. *A motion was made by Mr. Metropulos and seconded by Mr. Staskiewicz to approve bills and disbursements as presented. That motion carried on a vote of five ayes and zero nays.*
- Discussion on health insurance renewal. The clerk provided figures to renew the current health insurance plan for employees along with figures on other plan options. A separate meeting will be scheduled for the board to meet with the insurance agent and discuss the options further.
- Administrative review and action, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items. Other agenda items to discuss include the possibility of a candidate forum and public hearing on ordinance revisions pertaining to hours of operating watercraft.
- Public Comment and Communication Period per Wisconsin Statutes whereby the Town Board can discuss any matter raised by the public.
- *A motion was made by Mr. Metropulos and seconded by Mr. Staskiewicz to adjourn at 8:30 p.m. That motion carried on a vote of five ayes and zero nays.*

Respectfully Submitted By:
Kim Gauthier, Town Clerk