

Minutes of the Town of Newbold Town Board Finance and Regular Town Board Meeting held on Thursday, May 10, 2018

The Town of Newbold Town Board met on Thursday, May 10, 2018 at 6:00 p.m. in open session for the Town Board Finance meeting and at 6:30 p.m., in open session for the Town Board Regular Monthly Meeting, at the Town of Newbold Town Hall, 4608 Apperson Drive and Highway 47, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin. The following was discussed:

Chairman Kroll called the finance meeting to order at 6:00 p.m. The following were in attendance: Dave Kroll, Chairman; Bob Metropulos, Jim Staskiewicz, Ed Hammer, Supervisors; Kim Gauthier, Clerk and Jodie Hess, Treasurer. Mike McKenzie was absent and excused.

Approval and payment of bills, receipt of financial reports and approval of fund adjustments presented.

A motion was made by Mr. Staskiewicz and Mr. Hammer to approve the transfer of \$300 from the general fund to the designated outdoor recreation area, as presented. That motion carried on a voice vote of all ayes. A motion was made by Mr. Metropulos and Mr. Hammer to approve the bills and disbursements as presented. That motion carried on a voice vote of all ayes. The financial reports were received and will be filed by the Clerk. Treasurer Hess discussed the possibility of going to a point and pay option for taxes and will bring this to the board at a later date.

A motion was made to adjourn the finance meeting at 6:20 p.m. by Mr. Staskiewicz and Mr. Metropulos. That motion carried on a voice vote of all ayes.

The regular town board meeting was called to order at 6:30 p.m., by Chairman Kroll, who also led the audience in the pledge of allegiance. Clerk, Kim Gauthier verified the agenda was properly noticed to the public.

A motion was made to approve the town board regular meeting minutes of April 26, 2018, by Mr. Staskiewicz and Mr. Hammer. Mr. Kroll abstained. That motion carried on a voice vote of all ayes.

Open and review sealed road contractor bids. Sealed bids were opened and read aloud, then given to Public Works Director, Mark Fetzer to review prior to board action later during the meeting.

Discussion and action on Oneida County Zoning requests, Plan Commission and citizen zoning requests and chairman's report. Mr. Hammer indicated there was no meeting this month, however, there is a possible land division on Bucktail Lane coming to the commission. Mr. Hammer and the Clerk researched records which show in 2012 correspondence with the property owners association indicating there is no road maintenance agreement south of lot number three on Bucktail Lane. No action will be taken unless a review is submitted to the Plan Commission. Chairman Kroll commented on recent case law in West Bend that was brought to his attention and requested a special meeting to go into closed session with the assigned town attorney in an appeal matter. The board agreed to a May 24th meeting at 2:30 p.m. Chairman Kroll will also request town attorney Greg Harrold be present.

County Board of Supervisors report by Newbold Representatives. Mr. Metropulos reported that the county board continues to research the point of entry into the courthouse. The board will meet again this Monday to tour the courthouse with an architect.

Town Assessor report by Mr. Jef Muelver. Mr. Muelver provided a written report to the town board and discussed scheduling the adjournment meeting for open book, as the assessor tax roll is not yet complete. That adjournment meeting was scheduled for May 31, 2018 at 6:00 p.m.

Discussion and action on scheduling a public presentation pertaining to property taxes and the assessment process with the Town Assessor. The board and assessor set the date for a presentation for Thursday, June 14th at 6:30 p.m. in lieu of a town board regular meeting. The board agreed to possibly schedule another presentation when tax time draws closer.

Monthly Rhinelander District Library Report by Newbold Representative. Tabled, as the library board had not met.

Discussion and action on awarding 2018 road projects. The following bids were received:
Ole Lake Road Reconstruction – Pitlik & Wick \$73,259.00
Lake Mildred Road Resurfacing – Pitlik & Wick \$86,752.00
Single Chip Seal various roads – Pitlik & Wick \$173,860.00 and Fahrner Asphalt \$195,756.00
Fog Seal various roads – Pitlik & Wick \$36,625.00 or \$2.50/gallon and Fahrner Asphalt \$43,657.00 or \$2.98/gallon.

Mr. Fetzer indicated the budget available is \$391,000 which only leaves \$20,000 in designated funds if all projects are awarded. The board decided to not deplete the budget that low and wait on the Lake Mildred Road resurfacing. *A motion was made by Mr. Kroll and Mr. Staskiewicz to award all the projects listed to Pitlik and Wick, with the exception of resurfacing Lake Mildred Road at this time. That motion carried on a voice vote of all ayes.*

Discussion and action on possible ATV/UTV purchase for work at the recreation area. Chairman Kroll noted there is an opportunity for the town to obtain a used ATV from the Newbold Fire Department valued at \$5,000 and the trailer at \$700. The town board discussed offering the fire department a variety of amounts for both the ATV and trailer. *Mr. Hammer and Mr. Staskiewicz made a motion to allow general funds in the amount of \$4,250 be utilized for the purchase of the ATV and trailer owned by the Newbold Fire Department. That motion carried on a voice vote of all ayes.*

Discussion and action on possible purchase of a power rake. The town road crew is currently utilizing a used power rake attachment from CCL Garden (Bert Saal) for dragging and level fairways at the recreation area. The options are to purchase for \$2,000 or build a heavy duty drag in exchange. The rake is working well despite broken bearings and repairs. The Clerk indicated she may have a drag to donate. This will be researched and tabled until the next meeting.

Discussion and action on town hall furnace and possible repair or replacement. The furnace needing replacement is the secondary furnace on the old fire department side of the town hall building. The overhead furnace is 25 years old and options include replacement with another overhead unit or stand-alone model which could be ducted into the main side of the building also. Bids received were from Dey Heating \$5,270 and Fraiser's \$7,483 overhead style or \$9,783 floor style with duct work, Dahlquist \$5,282 replace existing style, Rappley P&H \$4,215 ceiling style or \$5,825 floor model with ducting, and Bramm's \$5,200. Discussion on information received that code compliance is needed if going to a floor style model instead of the existing overhead model. *A motion was made by Mr. Staskiewicz and Mr. Hammer to authorize replacement of the ceiling furnace in the town hall and contract Rappley P&H in the amount of \$4,215 as presented. That motion carried on a voice vote of all ayes.*

Administrative review and action, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.
The next town board meeting is May 31, 2018.

Public comment and communication period per Wisconsin statutes whereby the town board may receive input on any matter raised by the public.
Public comment was received pertaining to questions and comments on the town hall furnace and a comment on an ATV trail ambassador training opportunity with John Knudson.

The meeting adjourned at 7:50 p.m., on a motion made by Mr. Metropulos and Mr. Hammer with no objection.

Respectfully submitted by Kim Gauthier, Town Clerk