

Minutes of the Town of Newbold Town Board Finance and Regular Town Board Meeting held on Thursday, March 14, 2019

The Town of Newbold Town Board met on Thursday, March 14, 2019 at 6:00 p.m. in open session for the Town Board Finance meeting and at 6:30 p.m., in open session for the Town Board Regular Monthly Meeting, at the Town of Newbold Town Hall, 4608 Apperson Drive and Highway 47, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin. The following was discussed:

Chairman Kroll called the **finance meeting** to order at 6:00 p.m. The following were in attendance: Dave Kroll, Chairman; Jim Staskiewicz, Ed Hammer, Supervisors; Kim Gauthier, Clerk and Jodie Hess, Treasurer. Absent and excused: Mike McKenzie and Bob Metropulos.

Approval and payment of bills, receipt of financial reports and approval of fund adjustments presented.

A motion was made by Mr. Hammer and Mr. Staskiewicz to approve the transfer of \$131,786 from the designated VFD equipment fund to the VFD operating budget, as presented. That motion carried on a voice vote of all ayes.

A motion was made by Mr. Staskiewicz and Mr. Hammer to approve the bills and disbursements as presented. That motion carried on a voice vote of all ayes. The financial reports were received and filed with the Clerk.

The finance meeting was adjourned on a motion made by Mr. Staskiewicz and Mr. Hammer at 6:20 p.m., with no objections.

The **regular town board meeting** was called to order at 6:30 p.m., by Chairman Kroll, who also led the audience in the pledge of allegiance. Clerk, Kim Gauthier verified the agenda was properly noticed to the public on all three town bulletin boards. Mr. McKenzie and Mr. Metropulos arrived for the regular town board meeting at 6:30 p.m.

A motion was made to approve the town board regular meeting minutes of February 28, 2019 and the special town board meeting minutes of February 27, 2019, by Mr. Hammer and Mr. McKenzie. That motion carried on a voice vote of all ayes.

County Board of Supervisors report by Newbold Representatives. Mr. Winkler was absent and excused. Mr. Metropulos had nothing to report at this time.

Town Assessor report by Mr. Jef Muelver. Mr. Muelver presented a written report of activity. The report is on file in the Clerk's office. Included in that report was information about changes to agriculture lands, class comparison, personal property notification, CAMA software changes slated for 2020.

District Library Report by Newbold Library Representative, Lloyd Gauthier. Mr. Gauthier indicated the total visit count to the library year-to-date is over 14,000; update on adult and children's department programs provided and a copy of the DPI annual public library report was provided to the town.

Discussion and action on Oneida County Zoning requests, **Plan Commission** and citizen zoning requests and chairman's report. Mr. Hammer indicated the plan commission did not meet in March, but has a meeting scheduled on April 4, 2019.

Discussion and possible action on **enforcing Ordinance 8.04, Depositing Snow on Town Roads and/or Ordinance 8.03, Obstructions and Encroachments Prohibited.** The board received information at the last meeting from Mr. Fetzer that due to the massive amounts of snow this year there have been issues with both ordinance violations listed. Mr. Fetzer recommends the board consider sending property owners in violation a letter and also include a reminder in next tax bill. The town board agreed a letter should be mailed when a violation is discovered and have a form letter drafted and ready for the next snow season. The board also agreed that website notices and newspaper communication would be helpful in educating citizens along with having the Sheriff's Office enforce state law pertaining to the matter.

Discussion and possible action on **damaged mailboxes** while plowing. The board received information at the last town board meeting from Mr. Fetzer that several mailboxes have been damaged this winter due to the amount of snow and plowing. It was noted that if property owners are not clearing out mailboxes nor keeping them visible and they are damaged by the town plow, the crew has not replaced mailboxes. The town board advised Mr. Fetzer that the public works crew needs to keep a driver log of known damages, follow the ordinance, give the benefit of the situation to the property owner when the circumstances are not fully known and the town will continue to replace mailboxes damaged by the town if possible. However, if limited availability, a check will be issued per the ordinance, as there may be times when the priority of the road crew will be to keep roads open and plowed and they may not get to replacing mailboxes.

Discussion and action on possible purchase of a **town hall P.A. system.** Mr. Staskiewicz provided further information from Sound and Motion and Northland Music Center. Chairman Kroll asked that the town building committee proceed with getting more information and researching this matter further.

Discussion and action **bartender license application** for Amanda Billert. The Clerk provided the board with the application and background information on the applicant. *A motion was made by Mr. Metropulos and Mr. Hammer to approve the bartender license application for Amanda Billert as presented. That motion carried on a voice vote of all eyes.*

Discussion and action on **Wisconsin Department of Safety and Professional Services new commercial electrical administrative rules.** Chairman Kroll has a message into the RFD City Inspector asking if they are handling electrical inspections for commercial structures, due to a recent letter issued by the State. No response received at this time. If the town has no inspector, the default goes to the state. The board agreed not to solicit and will follow up with the town inspector through RFD.

Administrative review and action, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

Mr. Staskiewicz noted the thermostat was checked in the town hall and the connections to the furnace cleaned. If problems continue a new circuit board on the furnace will be needed.

Mr. Hammer noted the building committee toured three town hall facilities today as part of the on-going research into a town hall renovation or rebuild. It was apparent that an adequate records room and a conference room are needs.

It was noted the Sustainability Fair is coming up in April. Mr. Hammer recommends a T.I.S. grant representative and outdoor recreation member be present at the fair.

The next town board meeting is scheduled for March 28, 2019. The Treasurer requested discussion on moving funds around at the next meeting.

Public comment and communication period per Wisconsin statutes whereby the town board may receive input on any matter raised by the public.

Citizen comment received complimenting the town road crew on the great job plowing this winter in unusual snow and ice circumstances. Request for the board to continue pursuing a P.A. system for the town hall that works well and could be moved to other locations. Mr. Pete Cody presented the town with a check in the amount of \$250 on behalf of the Oneida County Biking and Walking Trail Council to be used at the Newbold Outdoor Recreation Area.

Citizen comment requesting the town board post information from the Oneida County Health Committee on the health concerns of E-cigarettes. Comment also received requesting that the town board consider a resolution on the "dark store" issue previously discussed.

Comment received from Assessor Muelver with a recommendation that electric inspections be left in the hands of the State.

Adjournment. *The meeting adjourned at 7:55 p.m., on a motion made by Mr. Staskiewicz and Mr. Metropulos with no objection.*

Respectfully submitted by Kim Gauthier, Town Clerk