

Minutes of the Town of Newbold Town Board Finance and Regular Town Board Meeting held on Thursday, February 8, 2018

The Town of Newbold Town Board met on Thursday, February 8, 2018 at 6:00 p.m. in open session for the Town Board Finance meeting and at 6:30 p.m., in open session for the Town Board Regular Monthly Meeting, at the Town of Newbold Town Hall, 4608 Apperson Drive and Highway 47, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin. The following was discussed:

Chairman Kroll called the finance meeting to order at 6:00 p.m. The following were in attendance: Dave Kroll, Chairman; Bob Metropulos, Jim Staskiewicz, Ed Hammer, Mike McKenzie, Supervisors; Kim Gauthier, Clerk and Jodie Hess, Treasurer.

Transfers and disbursements were presented. *A motion was made by Mr. Hammer and seconded by Mr. Staskiewicz to approve the transfer from the general fund to the VFD operating budget in the amount of \$117.99; transfer from the general fund to public landings budget in the amount of \$3,000.00. That motion carried on a voice vote of all ayes.*

A motion was made by Mr. Staskiewicz and seconded by Mr. McKenzie to approve the bills and disbursements as presented. That motion carried on a vote of all ayes and zero nays. The financial reports were received and will be filed by the Clerk.

A motion was made to adjourn the finance meeting at 6:15 p.m. by Mr. Hammer and Mr. Staskiewicz. That motion carried on a voice vote.

The regular town board meeting was called to order at 6:30 p.m., by Chairman Kroll, who also led the audience in the pledge of allegiance. Clerk, Kim Gauthier verified the agenda was properly noticed to the public.

A motion was made to approve the town board regular meeting minutes of January 25, 2018, by Mr. Staskiewicz and Mr. Metropulos. That motion carried on a vote of all ayes and zero nays. That motion carried on a voice vote.

Discussion and action on Oneida County Zoning requests, Plan Commission and citizen zoning requests and chairman's report.

- Discussion and action on request from Oneida County regarding an administrative review permit by Trenton Otto to rent a dwelling as a vacation rental for less than 30 consecutive days at 8662 Pinewood Drive, PIN #999-5, Town of Newbold. Scott Ridderbusch, Oneida County Zoning was present and noted the property is zoned recreation, therefore the use is allowed. Ed Hammer noted the plan commission has no objection to approving the vacation rental use less than 30 days. Mr. Ridderbusch also provided the town board with a handout of zoning districts which have no minimum number of days for length of rental stay (multi-family, residential & farming or retail, recreational, forestry 1B, business and general use); along with those minimum seven-day length of contract stay rental- six days or less is prohibited in single family, rural residential and forestry 1A zoning. The county requires that all rentals obtain an administrative review permit by the zoning department and a license through the health department. Mr. Ridderbusch also provided other municipal examples for the benefit of the town board. It was noted that Mr. Otto has not yet paid the \$100 town review fee. *A motion was made by Mr. Staskiewicz and Mr. McKenzie to approve the administrative review permit of Trenton Otto, as described. That motion carried on a voice vote with no objections nor conditions.*

- Discussion and possible action on a conditional use application by Fort Wilderness Ministries to construct a 45' high recreational structure for zip lines and rock climbing on the following property: part of gov. lot 5, Section 23, T38N, R8E, 6090 Wilderness Trail, PIN #NE 725-1, Town of Newbold. Mr. Ziolkowski, Fort Wilderness was present and described the proposed rock climbing structure and zip line on Fort Wilderness property. Town board members received the conditional use permit application with additional documents submitted to Oneida County Zoning. Mr. Hammer indicated the county concerns relate to the height of the structure and the proximity to the lake. The plan commission reviewed the application and had no concerns. The town board addressed the height of the structure with Fire Chief Fetzer, who indicated Fort Wilderness staff would be adequately equipped to conduct a rescue if needed and fire department volunteers would be able to assist if the need arose. The \$200 fee was submitted to the town and no conditions were imposed. *A motion was made by Mr. Staskiewicz and Mr. Metropulos to approve the CUP for Fort Wilderness to construct a 45' high recreational structure for zip lines and rock climbing as described. The motion carried on a voice vote of all eyes.*

County Board of Supervisors report by Newbold Representatives. Mr. Winkler was present and spoke on his attendance at the Mining 101 meeting in Minocqua, recent discussions on wetland filing at the county level and Oneida County Fair committee request that one representative from each municipality be involved in the Oneida County Fair planning committee. Mr. Winkler noted that he recently heard of a Forest County wide ATV plan for the purpose of pursuing increased tourism. Mr. Metropulos added the county board was informed that a surplus of \$300,000 was put into the general fund from Social Services and Veteran Services 2017 budgets.

Town Assessor report by Mr. Jef Muelver. Mr. Muelver provided a written report with information regarding personal property, real estate sales, 2018 activity, advisory committee involvement, data changes with the State and the report of 35 new building permits issued in the town. Chairman Kroll also introduced Mr. Muelver to the audience and discussed a future informational town meeting which the Town Assessor plans to describe how property is assessed.

Discussion and action on group/town responsibility for purchasing ATV route signage. Discussion on possibly placing the rules and symbols on one sign instead of two. Current quote from rent-a-flash is \$18.95 each 24X18" sign. Mr. Metropulos is still in process of obtaining a second quote. Last meeting included discussion on the town and club sharing the cost. A quote will be sought for a combined rule and symbol sign. No action taken.

Discussion and action on purchase of mowing equipment for recreation parks in Newbold. Mowing equipment quotes were distributed to the town board. Chairman Kroll recommended no mowing equipment be purchased at this time and the town use the zero-turn mower the town currently owns at the recreation area. No action taken.

Discussion and action on Lake Nokomis Cranberries liquor license change of agent request. Mrs. Gauthier, Clerk indicated after a site visit by the State pertaining to the state issued winery permit, it was discovered that the agent listed on the state and town liquor license was no longer current and a new agent was being utilized. Therefore, a change of agent application was submitted to the town and distributed to the town board for approval. The Clerk noted that the application was complete, \$10 fee paid, background check completed satisfactorily, the responsible beverage servers course complete and all paperwork was in order. *A motion was made by Mr. Hammer and Mr. McKenzie to approve agent Clint Zimbeck for Lake Nokomis Cranberries liquor license, as presented. That motion carried on a voice vote of all eyes.*

Discussion and action on bartender license application of Jean Frank. Clerk Gauthier presented a bartender application for Jean Julia Frank to operate at Lake Nokomis Cranberries. The Clerk noted that the required paperwork was complete, responsible beverage server license documentation provided, fees paid and a satisfactory background check was completed. *A motion was made by Mr. Staskiewicz and Mr. Metropulos to approve the bartender license for Jean Frank as presented. That motion carried on a voice vote of all ayes.*

Administrative review and action, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

The next town board meeting is February 22, 2018.

Public comment and communication period per Wisconsin statutes whereby the town board may receive input on any matter raised by the public.

Public comment was received along with documentation from Mr. Bill Keneally regarding where Point Drive ends, as his property is located at the end of the road and the town is receiving gas tax for a portion in question. This will be discussed at the Feb. 22, 2018 town board meeting.

Citizen question if Autumn Lane and Hook Lk Road will be part of the ATV public hearing. Chairman Kroll indicated, yes.

Citizen question as to when the public hearing notices will be mailed to the property owners. The Clerk indicated by the end of February.

The meeting adjourned at 7:40 p.m., on a motion made by Mr. Hammer and Mr. Metropulos with no objection.

Respectfully submitted by Kim Gauthier, Town Clerk